BCCPAC Board Member Report

Submitted by: **Susan Wilson, Treasurer**

For Period: From November 1, 2011 – January 31, 2012

Internal BCCPAC Business

Board meetings (in person & conference calls); Board orientation/pro-d; BCCPAC conferences & AGMs; Poll votes.

Date	Business	Location
November 26	Regional Conference	Surrey
November 27	In person board meeting	Surrey
December 10	Conference call	Call
December 28	Conference call	Call
January 14	Conference call	Call

Internal Committee Work

Committee meetings; emails; representations or Pro - D

Date	Committee Name	Brief Description
December 12, January 19 & 27	Constitution and Bylaws	Confirmed constitution as per Registrar of Societies request; review Part 5 for possible resolution to AGM
December 7 & 21	Finance	Worked on budget for presentation to the Board
January 20 & 28	Our Voice	Brainstorm articles for Spring Our Voice
January 4 & 30	Policy	Continued review of policy manual
November 22, January 9 & 23	SRC Provincial and Federal Policy	Reviewed resolutions on copyright to come up with suggestions for a resolution for the 2012 AGM
November 3, 15 & 25; December 8; January 11 & 20	Website	Finalized website design concept; finalized website site map; set up online payments via PayPal

Representing BCCPAC at Member Meetings and External Organizations

Representation at partner group meetings, member meetings/contacts (only if representing BCCPAC), invitations to present at conferences, etc.

Date	Event	Location	Attachment or Description
November 8, 17 & 25	Straydog Marketing and Design	Conference call, Burnaby	Meeting to finalize website design, site map and next steps.
January 16	Alison Sidow, Superintendent of Achievement	Call	Expression of interest in a BC Rural Ed Partner Advisory Committee

Note: Attachments refer to reports submitted as required. The Committee Chair is responsible for Committee Reports. All representation requires a report to be submitted by the member attending within 14 days.
For any questions please contact BCCPAC President Ann Whiteaker. Reports to be submitted to the President and BCCPAC Office