BCCPAC Board Member Report

Submitted by: **Susan Wilson, Treasurer**

For Period: From August 1 – October 31, 2011

Internal BCCPAC Business

Board meetings (in person & conference calls); Board orientation/pro-d; BCCPAC conferences & AGMs; Poll votes.

Date	Business	Location
August 19-21	In person Board meeting	Burnaby
August 24	Conference call	call
August 28	Conference call	Call
September 11	Conference call	call
September 18	Conference call	call
September 25	Conference call	Call
October 9	Conference call	Call
October 30	Conference call	Call

Internal Committee Work

Committee meetings; emails; representations or Pro - D

Date	Committee Name	Brief Description
August 20 & October 6	Policy	Reviewed various policies
August 8 & October 22	Finance	Budget
August 19, 21, 23, 24	Human Resources	Hiring regional conferences coordinator
Various days in September	Our Voice/Fall 2011 mail out	Creating documents for magazine and mail out
September 30, October 3, 13,17, 25	SRC Provincial and Federal Policy	Creating follow up letter from 2011 AGM resolution
September 30, October 17, 25	Constitution and Bylaws	Review C&B, developed survey
August 10, 17, 25, September 1,10, 13, October 5, 13, 25	Website	Hired website design company, meeting with company regarding design concepts

Representing BCCPAC at Member Meetings and External Organizations

Representation at partner group meetings, member meetings/contacts (only if representing BCCPAC), invitations to present at conferences, etc.

Date	Event	Location	Attachment *(if submitting a report)*
October 15	Kelowna Regional Conference	Kelowna	

Note: Attachments refer to reports submitted as required. The Committee Chair is responsible for Committee Reports. All representation requires a report to be submitted by the member attending within 14 days.
For any questions please contact BCCPAC President Ann Whiteaker. Reports to be submitted to the President and BCCPAC Office