



Resolutions Booklet

(Including Amended & Appealed Resolution)

**B.C. Confederation of Parent Advisory Councils
2008 Annual General Meeting**

May 3 - 4, 2008

**Radisson President Hotel & Suites Vancouver Airport
Richmond, BC**

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For more information on Resolutions you can request contact information for the submitting Regular Member through the BCCPAC office, or visit websites suggested in the rationale.

Notice of Special Resolutions

The Board of Directors of the B.C. Confederation of Parent Advisory Councils hereby gives notice of a series of special resolutions to amend the Constitution and Bylaws.

These resolutions will be debated and voted on at the Annual General Meeting of the society to be held on Saturday May 3rd, 2008 at 8:30 am at the Radisson President Hotel and Suites Vancouver Airport, 8181 Cambie Road, Richmond, BC V6X 3X9.

Dated at Burnaby, British Columbia February 21, 2008.



By: Kimberlee Howland, President

Special Resolutions

All of the proposed special resolutions contained in this section are proposing amendments to BCCPAC Constitution & Bylaws. Therefore, it is advisable for all our members to refer to the current BCCPAC Constitution & Bylaws, which can be found on our website (<http://www.bccpac.bc.ca/aboutus/bylaw.aspx>), when considering the following special resolutions.

1. Special Resolution to Correct Errors in Previously Filed Special Resolutions

Submitted by:

BCCPAC Board of Directors

Be it resolved:

- A. *Section 2 of the constitution be rescinded, and replaced with the following:*
- “2. *The purposes of the Society are:*
- 2.1 *To advance the public school education and well-being of children in the Province of British Columbia by:*
- 2.1.1 *exercising leadership in developing and expressing collective parental views, as identified through Parent Advisory Councils;*
- 2.1.2 *informing and educating parents, children and the public on key issues impacting children, schools and education;*
- 2.1.3 *promoting excellence and equal opportunity in public education;*
- 2.1.4 *fostering cooperation and understanding between parents and educators in the education and guidance of children and youth;*
- 2.1.5 *consulting with and advising the Minister and the Ministry of Education on policies and programs;*
- 2.1.6 *liaising with other national and provincial organizations representing students, parents, teachers, school support staff, principals, administrators, school trustee and the broader community;*
- 2.1.7 *promoting research in education and the dissemination of research results;*
- 2.2 *To carry on activities to promote and enhance meaningful parent participation in an advisory role at the school, school district, and provincial levels (by):*
- 2.2.1 *supporting school and school district Parent Advisory Councils in developing and maintaining their advisory role;*
- 2.2.2 *providing information to enable and enhance the members’ participation and decision-making in education;*
- 2.2.3 *providing leadership development;*
- 2.2.4 *promoting effective communication and consultation between parents, students, and school administration and staff;*
- 2.2.5 *providing relevant information to prospective members.”*
- B. *The Board of Directors be authorized to make such non-substantive changes to the wording of Part A as are required to obtain the consent of the Charities Directorate to the amendment.*

C. *Part A of this resolution be filed with the Registrar at a time determined by the Board.*

Be it further resolved that the Board of Directors be authorized to renumber sections 2.03 and 7.02 of the bylaws so that the numbering is consecutive and is consistent within each bylaw.

Rationale:

Notes

1. The Constitution & Bylaws may not be rescinded, altered or added to except by special resolution (Bylaw 9.02).
2. Amendments to the C & B shall require 60 days written notice of the proposed amendment to all members in good standing. Once this notice has been given the special resolution cannot be amended in any form. The special resolution will be presented to our members for consideration at the annual general meeting and either accepted or rejected as presented.
3. 75% of the members present at the meeting must vote in favour of the special resolution for it to pass, and a quorum must be present.
4. The resolution, if it passes, does not take effect until it is filed at the Registrar's office in Victoria.
5. This resolution is for the sole purpose of correcting special resolutions that were previously filed, but that contained inadvertent errors when they were filed.
 - Section 2 of the constitution was amended in 1998, to enable BCCPAC's application to become a registered charity. As far as can be determined, sections 2.1.5 – 2.1.7 and 2.2.1 – 2.2.5 were rescinded accidentally. This has not previously come to the attention of the Board, and is a very high priority to correct. That is being done in Part A, without any substantive change to the wording of the constitution.
 - Part A of the resolution will only be filed once consent for the change is obtained from the Charities Directorate – it must approve every change to the constitution of a registered charity. It is possible that the Charities Directorate will not approve the change, or require minor amendments, which is why Parts B and C included – they would allow the Board to make any needed minor changes, or to not file the resolution if it would jeopardize BCCPAC's charitable status. The Board plans to request consent from the Charities Directorate to the changes, but it may not be received by May 3rd.
 - Bylaws 2.03 and 7.02 were amended in 2005 and 2006, and contained errors of numbering – the changes did not provide for necessary renumbering. This is all that is being corrected in Part D – there is no other change.
6. A full review of the Constitution and Bylaws, and any needed amendment, will depend on the conclusion of the Governance Audit.

Destination:

BCCPAC

CARRIED
DEFEATED

OTHER

2. Special Resolution to Remove a Now Irrelevant Provision of the Constitution

Submitted by:

BCCPAC Board of Directors

Be it resolved:

that the BCCPAC Constitution and Bylaws be amended so as to rescind section 3 from the Constitution in its entirety.

Rationale:

Section 3 reads as follows:

“3. The operations of the Federation are to be carried on chiefly in the city of New Westminster in the Province of British Columbia.”

This is a house keeping resolution to remove a provision of our Constitution, identified by the governance audit as a house keeping item to remove a provision that is no longer relevant to the organization.

Destination:

BCCPAC

CARRIED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>		

3. Life Membership

Submitted by:

BCCPAC Board of Directors

Be it resolved:

that Bylaw 2.03(d) Life membership be rescinded in its entirety and replaced with:

2.03(d) (i) Life Member- Any individual whose service to the Society warrants recognition, who is recommended for life membership by a member in good standing, and whose membership is approved by the Board and ratified at the annual general meeting.

2.03 (d) (ii) Past Presidents of BCCPAC will be given life membership consideration by the BCCPAC Life Membership Committee.

Be it further resolved that the directors be authorized to renumber bylaw 2.03 (d) as 2.03 (c) before filing this resolution with the Registrar, in the event of Special Resolution #1 passing.

Rationale:

At the 2007 AGM the membership approved a Special Resolution to offer Life Membership to Past Presidents. The Registrar of Companies declined to accept and register the resolution as its wording was not in the proper format to be included as a Bylaw. The proposed Bylaw is worded in a manner that would be accepted by the Registrar of Companies.

Destination:

BCCPAC

CARRIED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>		

4. BCCPAC Members' Council

Submitted by:

Victoria Confederation of Parent Advisory Councils, (SD 61, Greater Victoria)

Be it resolved:

that the Constitution and Bylaws be amended to include the following new Bylaw:

6.11. Members' Council: *the society shall have a Members' Council which shall consist of the Board of Directors plus one representative from each school district that has BCCPAC members*

6.11.1 Purpose: *the Members' Council may develop and/or approve statements of position or opinion relating to emergent issues between General Meetings. "Emergent" shall be defined as business that, if delayed until the next Annual General Meeting, may impact negatively on the Society's ability to influence public opinion or policy in a timely manner with respect to an education issue.*

6.11.2 Membership

- a. *The representative to the Members' Council from each school district shall be elected by the members therein.*
- b. *Each district shall elect one member and one alternate to the Members' Council, such elections to take place annually between October 1 and October 31st. Each BCCPAC member within a school district as of September 30th shall be entitled to one vote for the representative and alternate for that school district. Members so elected shall take office immediately and shall continue until successors are elected. If an elected representative resigns, the alternate shall be appointed to the position.*
- c. *If both the district representative to the Members' Council and the alternate, for a school district resign more than 30 days prior to the Annual General Meeting, the members in that school district may hold a by-election to fill the vacancies.*

6.11.3 Voting: *District elections to the Members' Council shall be conducted by ballot submitted by mail, email or facsimile to a district returning officer appointed by the members within the school district, for that purpose.*

6.11.4 Communications: *the Board shall be responsible for communicating and representing statements approved by the Members' Council in a timely manner.*

6.11.5 Process: *the Members' Council shall regulate its meetings as it sees fit, including electing its own chair and recording secretary.*

6.11.6 Meetings:

- a. *Regular meetings shall be held a minimum of two times per year.*
- b. *A special meeting of the Members' Council shall be held if requested by one-third of the district representatives currently holding office or the Board of Directors.*

6.11.7 Quorum: *for meetings of the Members' Council shall be a majority of the district representatives currently holding office as well as a majority of the Board of Directors currently holding office.*

Be it further resolved that upon adoption of this special resolution that existing Bylaw 6.11 and the remaining Bylaws contained within Part 6 of the Bylaws be renumbered consecutively beginning at 6.12.

Rationale:

Rationale refers to numbering as above.

I. Members' Council

A Members' Council would provide more direct participation by members in responding to emerging issues. Meetings can be held at strategic times throughout the year or as required. If a meeting were scheduled in conjunction with the November BCCPAC conference and another one in late February, we would have three official meetings a year including the Annual General Meeting. Meetings might also be held using video or conference calling technology.

The Board could also call a special Council meeting if an emergent issue required it.

This structure would ensure that the interest of every district were represented while at the same time allowing for efficiency since it would only have about 60 members.

We estimate costs to be approximately \$35,000.00 for a separate meeting and \$12,000.00 for a meeting held in conjunction with the AGM or the Fall Conference. The separate meeting costs might be reduced by using alternative methods such as teleconferencing.

1. Purpose

The Members' Council should be restricted in its duties. It is not intended to be another level of governance, but rather a body that allows for timely direction from the membership on emergent issues.

2. Membership

- a. Electing representatives locally will build ownership and interest in BCCPAC affairs in addition to being good democratic process.
- b. Holding elections in early October each year allows for PACs to get their new executives in place and then connect with other BCCPAC members in their district.
- c. This procedure would give local members the option to fill vacancies occurring by resignation. As there is an alternative elected, it is unlikely that a by-election would occur.

3. Voting

This method provides flexibility, especially in large rural districts.

4. Communications

The Board represents the Society to the public and the Members' Council should not be communicating directly.

5. Process

Self-explanatory

6. Meetings

- a. With two meetings placed strategically during the operational year, costs can be minimized. Additional meetings may be called if required.
- b. A constitutional amendment is required to give appropriate force and effect to the Members' Council.

7. Quorum

Self-explanatory

Destination:

BCCPAC

CARRIED

DEFEATED

OTHER

Information from the Board regarding proposed "Members' Council"

A special resolution is being proposed by the Victoria District Parents' Advisory Council, to establish a "Members' Council". It would significantly change the governance of BCCPAC. This resolution was originally proposed in eleven sections, which have been combined for ease of consideration. The Board has identified issues relating to the resolution, which are summarized in the information that follows.

At the 2007 AGM the following resolutions were proposed and passed by the membership:

"2007.19 BCCPAC Governance Processes. That the Membership, at its 2007 Annual General Meeting, strike an ad-hoc committee to conduct research and make recommendations with respect to the governance processes and structures appropriate for the future of BCCPAC, and that these recommendations be processed at the 2008 Annual General Meeting;" and

"2007.20 BCCPAC Members Council. That the Membership, at its 2007 Annual General Meeting, strikes an ad-hoc committee to consider the implementation of a Members' Council with representation from each school district and report back to the 2008 AGM."

The Board made the determination that the most prudent course to undertake in achieving the intent of these resolutions was to retain the assistance of professionals trained and practicing in the area of the governance of Societies. A call for tenders was made and a contract was awarded to conduct an audit of BCCPAC's governance structures and make recommendations to the Board. This audit is well under way but is incomplete. So far the audit has uncovered a series of issues that will require changes to the BCCPAC Constitution and Bylaws as well as its policies and procedures (the Member Resolution Policy (Interim) is a case in point.) The Board anticipates that the auditors will include in their report recommendations related to the possible need and/or merits of a Members Council. The Board believes that it is in the best interest of BCCPAC to wait for the recommendations of the audit before any substantial changes to the Constitution and Bylaws are made. Any changes made prior to the completion of this process may have unintended consequences that may require remedy through additional amendments to the Constitution and Bylaws.

Two purposes contained in BCCPAC's Constitution are:

2.1.1 "Exercising leadership in developing and expressing collective parental views as identified through Parent Advisory Councils" (our members); and

2.2.1 "Supporting school and school district Parent Advisory Councils in developing and maintaining their advisory role."

BCCPAC is an organization of members comprised of both PACs and DPACs. The proposed "Members Council" would place a greater emphasis on the "district" parental voice rather than the individual voices of all members.

BCCPAC is currently a Society registered with the Canada Revenue Agency as a Charitable Society. This status imposes stringent limits on the nature and proportion of activities that BCCPAC may engage in that may be considered as lobbying or advocacy. The current constitutional provisions outlined above combined with the purpose identified in the proposed resolution call into question whether or not BCCPAC meets the criterion to maintain that status.

The stated purpose of the proposed resolution is to "...develop and/or approve statements of position or opinion relating to emergent issues between General Meetings." The current Bylaws of BCCPAC already provide a mechanism to achieve this goal through the calling of an Extra Ordinary General Meeting by the Board (Bylaw 3.04) or by the members (Bylaw 3.06(a)).

Bylaw 3.02 (b) already requires that members at the AGM "ratify policy". While it's unclear just what that means, it has been taken to refer to member resolutions advocating change in public education policy. How would the Member Council mesh with this requirement?

In addition Bylaw 6.07(a) permits the Board to “delegate any, but not all, of their powers to internal committees...to undertake specific responsibilities and abilities.” Bylaw 6.07(c) states that “the term of reference and privileges shall be specified by the Board” so in effect the Board already has the authority required to create a “Member Council” as and when it deems necessary.

The proposed resolution calls for 60 elections to fill the membership of the Member Council each fall. This requirement presents a number of budgetary and logistical challenges yet to be addressed. How is a District Returning Officer to be appointed? DPACs and PACs are both regular members of BCCPAC; will or should one take the lead in this process? Who is responsible for the costs associated with these elections?

Meetings of a Member Council will create additional budgetary challenges for BCCPAC. Seventy percent of BCCPAC’s income is restricted funds financing six projects. The remaining thirty percent is unrestricted financing twenty four projects. The Board estimates that the cost for a one day meeting of the proposed Member Council would be approximately \$41,000.00.

BCCPAC’s status as a registered Charitable Society imposes fiduciary duties on the Board to responsibly manage the affairs of the Society. To ensure that the Board fulfills its duty Bylaw 6.08 states that “appointment of Chairpersons and internal committee members shall be made by Board motion. The intent of this Bylaw is to ensure that properly qualified people are assigned delegated responsibilities. Sections 4, 5 and 6 of the proposed resolution may present considerable challenges to a Board in fulfilling its fiduciary duties.

The Board eagerly awaits the outcome of the Governance Audit and the recommendations that will flow from it. The Board urges all BCCPAC members to carefully consider all of the potential consequences of adopting this resolution in advance of receiving the report of the auditors.

The BCCPAC Board of Directors believes that this resolution is premature, as the Governance Audit is not yet completed. The wording of the resolution raises several concerns, and it is unclear how the “Members' Council” would mesh with the existing structure and governance of BCCPAC.

5. Removal of Full Membership for District Parent Advisory Councils

Submitted by:

Rocky Mountain DPAC, (SD 06, Rocky Mountain)

Be it resolved:

that Regular Member status and voting rights be rescinded from District Parent Advisory Councils and that the Constitution and Bylaws be amended as follows:

That Bylaw 2.03(a) be rescinded and replaced with "Regular Member- Any Parent Advisory Council which applies for and is granted membership and pays the annual membership fee;"

That Bylaw 2.03(b) be inserted as follows "District Parent Advisory Council Member- Any District Parent Advisory Council which applies for and is granted membership and pays the annual membership fees;"

That Bylaw 2.04 be rescinded and replaced with "Annual membership fees for regular membership, District Parent Advisory Council membership and associate membership may be established by ordinary resolution and if established shall be payable at the beginning of the membership year;"

That Bylaw 3.08(a)(i) be rescinded and replaced with "every Regular, District Parent Advisory Council, Honourary or Life Member shown on the register of members on the day notice is given; and"

That Bylaw 3.09 be rescinded and replaced with "Each Regular member may appoint one official delegate to represent it and cast its vote at any annual general meeting or extraordinary general meeting of the Society. Every District Parent Advisory council Member may appoint one delegate to represent it and participate in discussion and debate at any annual general meeting or extraordinary general meeting of the Society, but no District Parent Advisory Council Member shall have a right to vote."

That Bylaw 4.09(b) be rescinded and replaced with "District Parent Advisory Council Member official delegates, Honourary and Life Members are not entitled to vote, but are entitled to speak and be heard at general meetings."

Be it further resolved *that the Board of Directors be given authority to renumber the bylaws affected by this Special Resolution so that the numbering is consecutive and is consistent within each bylaw and any changes that may or may not be required as a result of the acceptance or rejection of all Special Resolutions considered at the 2008 AGM. This renumbering, if required, will occur after the AGM but prior to the Special Resolution being filed with the Registrar.*

Rationale:

At the 2006 AGM, a resolution was brought forward for members to consider. The resolution passed and DPACs were given regular member status which included the right to vote. At the 2007 AGM DPACs for the first time held voting privileges. It is the belief of our DPAC that DPACs should not hold voting privileges because they cannot accurately represent their members on resolutions being considered at the AGM or other general meeting of BCCPAC. In 2006, when this resolution came to the floor for consideration the following rationale (*in italics*) was the basis of their argument as to why DPACs should receive voting privileges. The rationale (**in bold**) behind this resolution will address specific points from the original resolution brought forth in 2006.

District Parent Advisory Councils (DPACs) represent the gathering of parent leaders at the District level. The issues they deliberate and give advice on include more than the school level concerns of the PACs they represent. Issues such as equity and access are district wide in scope but are critically important to the success of all students. District parent advisory councils should be representing all parents not just parent leaders at the district level. The issues that they deliberate and give advice on should be those brought forth by their member school's parent advisory councils. As "membership" to DPAC is voluntary, not all PACs chose to be members of their DPAC; therefore the voice that DPAC carries is not necessarily the voice of all PACs in their district. Should a DPAC have a process to actively involve all members in the discussion on resolutions prior to coming to an general meeting, democracy states that the minority has the right to be heard, but the majority has the final say. By following this logic, the voice of members at the school level becomes watered down, as they then lose their individual voice to the majority.

The DPACs bring a level of drive and commitment essential to the success of the goals of BCCPAC. As a DPAC member of BCCPAC, we believe all members, whether they are PACs or DPACs bring a level of drive and commitment essential to the success of the goals of BCCPAC. However, to best affect positive change and meet the goals of BCCPAC, the level of drive and commitment to success best comes from those closest to the children in the classroom, the parent advisory council.

Recent conferences have included DPAC Chair meetings in an effort to improve internal communication, commitment and effectiveness for BCCPAC. While recently there have been conferences that have included DPAC chair meetings, in the past there were conferences that included meetings for other groups such as district associates, regional members, new members, etc. However, by holding such meetings, it was not intended to empower any group of parents more than another. Every voice is important to the success of BCCPAC.

Some parents who are active contributors at the DPAC level belong to a school that is not a member and therefore have no formal way of exercising their share of a vote. Just because a contributor at the DPAC level belongs to a school that is not a member and therefore has no formal way of exercising their share of a vote is not a valid argument for DPACs holding voting privileges. If a school PAC wishes to have their voice heard at BCCPAC, it is their responsibility to become a member of BCCPAC. It is not the responsibility of the DPAC to bring that voice forward. DPACs are put in a very difficult position as to how to represent their members under legislation and to represent members who take out a membership with BCCPAC. If DPAC is fulfilling its role and representing all their members who may or may not belong to BCCPAC, then they should not be bringing forward a view to BCCPAC. They are in a conflict situation because they should not be representing the views on BCCPAC non members at BCCPAC general meetings.

The contribution of DPACs has already been partially recognized by granting non-voting member status. One could argue that the contribution of life and honorary members has also been recognized by granting non-voting member status. That voice, while it may not have a vote, has been very important in past general meeting; just because there is not a voting card attached to that voice, in no way lessens the impact or importance of that voice.

The provincial government has recognized the role of DPACs by including them in legislation in 2002. Legislation was changed in 2002 to include DPACs in the School Act and it states:

8.5 (1) Subject to section 67 (5.1), the district parents' advisory council may advise the board on any matter relating to education in the school district.

So while the government recognized DPACs, it defined their role within the limits of their district. It does not necessarily give them special privileges with respect to membership in BCCPAC. Legislated rights do not equate with membership rights. Simply put, just because they became legislated is not a valid argument to give them full voting status.

*There are over 1,600 PACs in the province of which over 1,000 are BCCPAC members. If all the DPACs were BCCPAC voting members, they would represent 5.6% of the total voting membership. If all PACs were to become members, this percentage would drop to 3.6%. Even if all DPACs voted the same way on a motion, the difference in the resulting vote would be small. **While this argument looks good on paper, the reality is that past history has shown us that many resolutions have passed or have been defeated on the basis of a single vote. DPACs are made up of representatives from individual schools within their district. While some PAC in a specific district could vote for a resolution, other PACs in that same district could vote against the same resolution. A vote by the DPAC in essence could cancel out the vote of a member PAC from their own district who they are representing.***

*The alignment of efforts between PACs, DPACs and BCCPAC is critical to the future success of parent participation in the education system. DPAC votes will not make a large difference but their commitment will. **As stated above the DPAC vote could make a huge difference in the success or failure of a resolution. Commitment is not solely defined by the right to vote, it is defined by the constructive actions and voice it can bring forth.***

*It is time to give these groups of dedicated parents the respect, recognition and status that they deserve. **All parents involved in public education, their PAC, their DPAC and BCCPAC deserve respect and recognition. Status is not a legitimate argument to give DPACs the right to vote.***

In conclusion, it is the belief of this DPAC that while DPACs have an important role in the public education system, we do not believe that having a vote in BCCPAC is in the best interests of moving the goals of BCCPAC forward. Everyone is volunteering to improve the success of students in BC. It is the voice at the school level that will affect positive change as that voice is closest to the classroom where that change must happen. This organization, in the past, stayed very strong to the grassroots and we need to ensure that that voice is not lost, ignored or diluted. By making sure that the voting voice comes from the grassroots we can ensure that the best decisions that affect children in the classroom will be made. We believe that this will be best served by allowing DPACs the right to speak but only PACs the right to vote.

Destination:

BCCPAC

CARRIED
DEFEATED

OTHER

6. Resolution Appeals Process

Submitted by:

Victoria Confederation of Parent Advisory Councils, (SD 61, Greater Victoria)

Be it resolved:

that the Constitution & Bylaws be amended to add Bylaw 6.07 as follows:

6.07. Resolution Appeals Committee

At each Annual General Meeting, the membership shall nominate and elect three members and two alternates to serve as the Resolution Appeals Committee and the members so elected shall serve until the next Annual General Meeting. No school district shall have more than one representative on the Resolution Appeals Committee.

6.07.1 Processing Appeals to resolutions appeals committee

Processing appeals of Resolutions Committee decisions by the Resolution Appeals Committee will be conducted in accordance with Resolution Policy set by the Board and approved by the membership.

6.07.2 Conflict or perceived bias of resolution appeals committee member

If a member of the Resolution Appeals Committee is in a position of conflict or perceived bias with respect to a specific resolution, such member will step aside and an alternate will fill the vacancy. A committee member who is from the same school district as the appealing member shall be deemed to be in a position of conflict or perceived bias.

6.07.3 Appeal of resolution appeals committee ruling to annual general meeting

If a member believes that the Resolutions Committee or Resolution Appeals Committee has violated Resolution Policy in arriving at a ruling, the member may appeal to the Annual General Meeting.

Be it further resolved that upon adoption of this Bylaw that current Bylaw 6.07 and the remaining Bylaws in Part 6 be renumbered consecutively beginning at 6.08.

Rationale:

1. This clause would create an appeals process that is directly accountable to the membership.
2. Self-explanatory.
3. Self-explanatory
4. This rule clearly establishes the memberships' right to bring resolutions to the floor of the Annual General Meeting.

Destination:

BCCPAC

CARRIED
DEFEATED

OTHER

Information from the Board Regarding the Special Resolution "Resolutions Appeal Committee"

"A special resolution is being proposed by the Victoria District Parents' Advisory Council, to establish a Resolutions Appeal Committee. It would significantly change the governance of BCCPAC. The Board has identified issues relating to the resolution, which are summarized in the information that follows."

At the 2007 AGM the following resolution was proposed and passed by the membership:

"2007.19 BCCPAC Governance Processes. That the Membership, at its 2007 Annual General Meeting, strike an ad-hoc committee to conduct research and make recommendations with respect to the governance processes and structures appropriate for the future of BCCPAC, and that these recommendations be processed at the 2008 Annual General Meeting;" the Board made the determination that the most prudent course to undertake in achieving the intent of this resolution was to retain the assistance of professionals trained and practicing in the area of the governance of Societies.

A call for tenders was made and a contract was awarded to conduct an audit of BCCPAC's governance structures and make recommendations to the Board. This audit is well under way but is incomplete. The Board anticipates that the auditors will include in their report recommendations related to the Bylaws, policies and procedures related to internal committees such as a Resolution Appeals Committee.

Bylaw 6.07(a) permits the Board to "delegate any, but not all, of their powers to internal committees...to undertake specific responsibilities and abilities." Bylaw 6.07(c) states that "the term of reference and privileges shall be specified by the Board" so in effect the Board already has the authority required to create a "Resolution Appeals Committee" as and when it deems necessary. To ensure that the Board fulfills its duty Bylaw 6.08 states that "appointment of Chairpersons and internal committee members shall be made by Board motion. The intent of this Bylaw is to ensure that properly qualified people are assigned delegated responsibilities. The suggested process of electing committee members at an AGM may present challenges to a Board in fulfilling its fiduciary duties. Another concern is that members elected to serve on this committee at any given AGM may or may not be a member of the organization at the following AGM. Electing committee members at the AGM does not present all of our members an opportunity to participate on the committee.

Item 4 in the rationale provided by the proposer of this resolution states: "This rule clearly establishes the memberships' right to bring resolutions to the floor of the Annual General Meeting." The membership already has such a right, which is only slightly limited by legal and practical considerations.

The proposed provision to allow a member whose appeal was denied by the Resolution Appeals Committee to appeal that decision on the floor of the AGM is problematic. For example if the resolution of concern was classified as a Special Resolution an appeal could not be successful as the required notice period could not be given in order for it to be considered at that AGM. An appeals committee would not be necessary if the ability to appeal to the membership at the AGM is permitted.

The intent of proposed Bylaw 6.07.2 is already addressed by current BCCPAC policy that requires all committee members to sign a Code of Ethics, Oath of Confidentiality, a disclosure form and they also agree to abide by the BCCPAC Constitution and Bylaws and all relevant policies.

The Board eagerly awaits the outcome of the Governance Audit and the recommendations that will flow from it. The Board urges all BCCPAC members to carefully consider all of the potential consequences of adopting this resolution in advance of receiving the report of the auditors.

The BCCPAC Board of Directors believes that this resolution is premature, as the Governance Audit is not yet completed. The wording of the resolution raises several concerns, and it is unclear how the Resolutions Appeal Committee as proposed would mesh with the existing structure and governance of BCCPAC.

Board Recommendations

7. Archiving of Previously Adopted Resolutions – Category 1: Student Safety

Submitted by:

BCCPAC Board of Directors

Be it resolved:

that the following previously adopted resolutions contained within the table below from the Student Safety section of the BCCPAC Statement of Policy be archived and placed in the (Compendium of Archived Resolutions).

2004.3	<i>Advocacy for Seismic Upgrading</i>
2003.6	<i>Slow Pace of Seismic Upgrading</i>
2003.43C	<i>Internet Safety</i>
2002.8	<i>Earthquake Preparedness Funding</i>
2001.3	<i>Reaffirmation of Resolution 1993.3</i>
2001.7	<i>Parent Notification of Altercation</i>
2001.12	<i>Coalition Opposed to Violent Entertainment</i>
2001.14C	<i>Workplace Safety and Legal Rights Training</i>
2000.2	<i>Anaphylaxis</i>
2002.9	<i>Adequate Funding for the Implementation of the New WCB Regulations</i>
2000.13	<i>Structural Seismic Upgrading of Older School Buildings</i>
2000.24	<i>Access to Accurate Information and Support</i>
2000.25C	<i>Volunteer Screening</i>
1999.20C	<i>Health and Safety Standard for Portables</i>
1998.12	<i>Earthquake Preparedness</i>
1998.13	<i>Earthquake Preparedness</i>
1998.14	<i>Earthquake Preparation</i>
1997.8	<i>Promotion of Issues Surrounding Homosexual Youth in BC Schools</i>
1996.1	<i>Self Defense</i>
1995.9	<i>Support for Repeal of Section 43 of the Criminal Code</i>
1992.2	<i>Sex Offenders in Positions of Trust</i>

Rationale:

The actions intended by the aforementioned resolutions have been achieved or are no longer relevant and therefore need not remain in the BCCPAC Statement of Policy.

Destination:

BCCPAC

CARRIED
AMENDED
DEFEATED
OTHER

Rationale:

The actions intended by the aforementioned resolutions have been achieved or are no longer relevant and therefore need not remain in the BCCPAC Statement of Policy.

Destination:

BCCPAC

CARRIED	<input type="checkbox"/>	AMENDED	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>

10. Deletion of Previously Adopted Resolutions – Category 2: Support Services & Funding

Submitted by:

BCCPAC Board of Directors

Be it resolved:

that the following previously adopted resolutions contained within the table below from the Support Service and Funding section of the BCCPAC Statement of Policy be deleted:

2005.16	<i>Equal Funding for all Aboriginal Public School Students</i>
2005.18	<i>School Board Decision on Distributed Electronic Learning (DEL) Program Reimbursement</i>
2005.19	<i>Distributed Electronic Learning Reimbursement Guidelines</i>
2004.RC3	<i>Improved Post Secondary Access for BC Students</i>
2004.6	<i>Reduction of the Ministry of Education “Walk Limits”</i>
2004.15	<i>Teacher – Librarian Staffing</i>
2004.32	<i>Clarification of Special Education Categories and Funding</i>
2004.33	<i>Delay of Funding Withdrawal for Special Needs Students as a result of an Audit</i>
2003.5	<i>Permanent Presence of Specialized Intervention and Prevention Drug Abuse Counselors in Schools</i>
2003.11	<i>Selection Criteria for Teachers in Special Education Resource Positions</i>
2003.12	<i>Restore Funding for Education in BC to the 2001/2002 Level</i>
2003.13	<i>Funding for Legislated Increases in Teacher Salaries and Benefits for 2002/2003 & 2003/2004 School Years</i>
2003.14	<i>Joint Strategy to Assess Impact of Underfunding</i>
2003.15	<i>Funding to Support Special Needs Programs</i>
2003.16	<i>Under-funding of Special Education</i>
2003.17	<i>Funding for Gifted Students</i>
2003.28	<i>Raising Public Awareness of Cuts to Education</i>
2002.20	<i>Service Reductions in Rural Communities</i>
2000.3	<i>Middle School Funding</i>
2000.20	<i>Education Funding Review</i>
2000.29C	<i>Rural Schools</i>
1999.11	<i>Funding for Special Needs Children</i>
1998.12	<i>Funding for All-Day Kindergarten</i>
1998.7	<i>Tracking of PAC Contributions Directly into School Budgets Supplementing Compulsory Curriculum</i>

Rationale:

2005.16, 2004.6, 2004.15, 2004.33, 2003.5, 2003.14, 2000.29C, 1998.7	These resolutions are not achievable.
2005.18, 2005.19, 2003.12, 2003.13,	These resolutions are no longer relevant
2004.RC3, 2003.28, 2002.20,	These resolutions are not within the purposes of BCCPAC
2004.32, 2003.11, 2003.15, 2003.16, 2003.17, 1999.11	These resolutions are being integrated into resolution 2001.9 which is similar but more comprehensive
2000.20	This resolution has been replaced by resolution 2005.13
1998.12	This resolution has been replaced by resolution 2001.2

Destination:

BCCPAC

CARRIED AMENDED
DEFEATED OTHER

11. Archiving of Previously Adopted Resolutions – Category 3: Curriculum

Submitted by:

BCCPAC Board of Directors

Be it resolved:

that the following previously adopted resolutions contained within the table below from the Curriculum section of the BCCPAC Statement of Policy be archived and placed in the Compendium of Archived Resolutions.

2000.50	Daily Physical Education in BC Schools
1996.8	Career and Personal Planning
1994.6C	Vocational/Technical Education for Youth
1994.7C	Science Curriculum at the Early Elementary Level
1992.6C	Inclusion of Native Studies Within the School Curriculum

Rationale:

The actions intended by the aforementioned resolutions have been achieved or are no longer relevant and therefore need not remain in the BCCPAC Statement of Policy.

Destination:

BCCPAC

CARRIED AMENDED
DEFEATED OTHER

12. Deletion of Previously Adopted Resolutions – Category 3: Curriculum

Submitted by:

BCCPAC Board of Directors

Be it resolved:

that the following previously adopted resolutions contained within the table below from the Curriculum section of the BCCPAC Statement of Policy be deleted:

2007.8	<i>Amend Ministerial Order 192/194, the Provincial Letter Grade Order</i>
2004.18	<i>Inclusion of Comprehensive Driver Education in the High School Curriculum</i>
2003.33	<i>Provincial Implementation of the Social Responsibility Performance Standards</i>
2003.36	<i>Addressing Student Learning Styles</i>
2002.6	<i>Mathematics Curriculum</i>
1995.5	<i>Multicultural, Aboriginal, Human Rights and Anti-Racist Education</i>
1995.6	<i>Four-Year Mandatory Language Study</i>

Rationale:

2004.18, 1995.6	These resolutions are not achievable.
2002.6	This resolution is no longer relevant
2003.33, 2003.36	These resolutions are not within the purposes of BCCPAC
1995.5	This resolution has been addressed through <i>Safe, Caring and Orderly Schools Guide</i>
2007.8	This resolution is redundant as it is already addressed through resolution 2007.07

Destination:

BCCPAC

CARRIED
 DEFEATED

AMENDED
 OTHER

13. Archiving of Previously Adopted Resolutions – Category 4: Employee Services

Submitted by:

BCCPAC Board of Directors

Be it resolved:

that the following previously adopted resolutions contained within the table below from the Employee Services section of the BCCPAC Statement of Policy be archived and placed in the Compendium of Archived Resolutions.

2005.27	<i>Legislated Standards for Professional Misconduct, Reporting Processes and Promotion of Awareness</i>
2005.28	<i>Investigation of Educator Misconduct Processes</i>
2005.30	<i>Monthly Reporting of BC College of Teachers' Person Complaints</i>
2005.31	<i>Publication of Citations and Public Access to Discipline Hearings of the BC College of Teachers</i>
2005.32	<i>Publication of Discipline by the BC College of Teachers</i>
2005.33	<i>School District Penalties and Publication for Failure to Report Discipline to the BC College of Teachers</i>
2005.34	<i>Educator Central Employment Registry or Database</i>
2004.19	<i>Assuring the Independence of the BC College of Teachers</i>
2004.21	<i>Upholding Standards for Education</i>
2004.22	<i>Support for the Requirement to Report Professional Misconduct to the BCCT</i>
2004.23	<i>Support for the BC College of Teachers Person Complaint Process</i>
2003.8	<i>Freedom to Educate</i>
1999.15	<i>Stabilizing Teacher/Student Class Assignments for September Start-up</i>
1998.1	<i>Administrative/District Response to Parent Concerns</i>
1998.8	<i>The Evaluation of Teaching</i>
1997.1	<i>College of Teachers</i>
1997.2	<i>College of Teachers Accountability</i>
1997.3	<i>Parent input to the BC Public School Employers' Association</i>
1995.2	<i>Teacher Participation in Noon Hour Supervision at the Secondary Level</i>
1995.3	<i>Multiple Teachers in a Single Classroom in One School Year</i>
1994.4	<i>1994.4 Teachers and Staff to be Trained in Emergency First Aid</i>

Rationale:

The actions intended by the aforementioned resolutions have been achieved or are no longer relevant and therefore need not remain in the BCCPAC Statement of Policy.

Destination:

BCCPAC

CARRIED
AMENDED
DEFEATED
OTHER

Past practice by BCCPAC has been to offer the travel subsidies to DPACs and not PACs. It is unclear why this practice was implemented to only financially support DPACs and not members in general. Over the past number of years, BCCPAC has received complaints from many member PACs about how BCCPAC does not treat them fairly with respect to the travel delegate subsidy. The BCCPAC Constitution and Bylaws defines regular members as PACs and DPACs and therefore should be entitled to the same services and opportunities from BCCPAC.

Destination:

BCCPAC

CARRIED	<input type="checkbox"/>	AMENDED	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>

Member Resolutions

18. Provincial Funding for DPACs

Submitted by:

Coquitlam DPAC, (SD 43, Coquitlam)

Be it resolved:

BCCPAC request that the Ministry of Education provide direct funding for DPACs, on a per-pupil basis.

Rationale:

Currently, most DPACs are dependent on local School Boards and their member PACs for funding.

DPACs have a vital role in representing the position of parents to their local school boards, and in working with the other partners in education, particularly the employee groups. Yet, in most cases the DPAC is the only partner at the table that is represented by volunteers, without the support of paid staff. This limits the capacity of DPACs to fully and adequately perform their function as established by the School Act.

Proper funding would permit DPACs to properly support PACs, and to properly represent the interests of parents in discussions with school boards on a wide variety of important issues that affect students in our school system.

With respect to those school districts where a DPAC is not currently operating, part of the funding could be directed to BCCPAC to permit the provincial body to dedicate the resources necessary to establish a DPAC, with the remaining funding held in trust for the newly-established DPAC.

By funding DPACs directly, the Ministry of Education could show its strong commitment to the voice of parents in our school system.

Destination:

MOE, Ministry of Finance, Premier

CARRIED
DEFEATED

OTHER

19. Independent Panels for Teacher Discipline

Submitted by:

Coquitlam DPAC, (SD 43, Coquitlam)

Be it resolved:

BCCPAC support the appointment of independent panels which include professional representation, to adjudicate on discipline reports and hearings for the B.C. College of Teachers, with panel members reporting to both the College Council and the public, to better protect the public interest and students.

Rationale:

Currently at the BC College of Teachers, almost all discipline is decided by simple majority of a 3-person committee known as the Preliminary Investigations Sub Committee (PISC) (2 elected, one non-educator).

The number of citations issued by PISC is dramatically lower, with only 9 citations issued in the past two years; this is in sharp contrast to previous years where citations were issued for about 40% of all complaints and reports received. As well, PISC provides very limited public reporting of decisions it makes, with no further access under FOIPPA.

In 2004/05, approximately 25 reports/complaints resulted in “no further action”. In 2005/06, this increased to over 90. Over 70 reports/complaints were resolved informally, another dramatic increase from previous years. Not a single person complaint has, to date, resulted in a citation. The College’s annual report doesn’t list the number of Criminal Code violations, or even the total number of complaints and reports received or their disposition.

In addition, over the past two years, the large majority of Consent Resolution Agreements and formal disciplinary hearings withhold the name of the member without rationale.

Complaint-handling is not efficient, effective, or timely, and public confidence in protection of children is being eroded.

Destination:

Minister of Education, Attorney General, BC College of Teachers, BC Principals and Vice-Principals Association, BC Teachers’ Federation, BC School Trustees’ Association, BC Superintendents’ Association, BC Student Leadership Council

CARRIED

OTHER

DEFEATED

20. Limits on the Term of Office for School Trustees

Submitted by:

Glenbrook Middle PAC, (SD 40, New Westminster)

Be it resolved:

BCCPAC urge the Minister of Education to amend the School Act and other relevant Legislation to limit the term of office of School Trustees to a maximum of three consecutive terms; however, there shall be no limit on the total number of terms any Trustee may serve

Rationale:

Currently there is no limit on the number of consecutive terms a School Trustee in BC may serve. In many Districts this results in the same core group of Trustees serving as many as six or more consecutive terms. New Trustees will inject fresh ideas and energy into their Districts, whereas repeated re-election leads to stagnation of ideas, rigidification of process and Trustee burnout. This will also give new candidates a higher profile in Districts where multi-term Trustees enjoy candidate recognition. This PAC interviewed incumbent and past Trustees; all agreed this limit would benefit both Districts and Trustees. When Trustees are forced by electorate or statute to miss a term they return with a fresh perspective and energy.

Districts where there is a shortage of candidates for Trustee are a concern. There is already provision in the School Act for cases where insufficient trustees have been elected [Part 4, Div. 3, Sec. 36 (6)] - the Minister may appoint otherwise ineligible past Trustees. Alternately the Local Government Act (Ch. 323, Part 3, Div.1, Sec. 74) provides for receiving additional nominations after the close of nominations (candidates that have already served three consecutive terms and wish to seek re-election).

Destination:

Ministry of Education

CARRIED

OTHER

DEFEATED

21. Student Loan Forgiveness for School District Employees

Submitted by:

Fort Nelson DPAC, (SD 81, Fort Nelson)

Be it resolved:

BCCPAC strongly urge the provincial government, on behalf of rural school districts, to provide and fund incentive, including the implementation of the forgiveness for student loan program, to allow these districts to attract and retain qualified individuals.

Rationale:

Many BC school districts are comprised of rural communities with a population of less than 5,000. Small rural communities have difficulty attracting and retaining qualified teachers due, in part, to the lack of amenities and services in these communities, and competition from urban communities. The effect on the school district and school staff, students and parents are costly, stressful and frustrating. It is very difficult to ensure the continuity for delivery of programs when you have a 20 – 30% change over in staff every year. This continual revolving door, affects the students every year, when staff have to learn the current district programs, delivery methods, the students are continually the guinea pigs to new staff.

The reinstatement of a forgivable student loan program for communities within the prescribed area A for the Northern Residents deduction would help decrease the recruitment, retention and succession challenges faced by northern communities.

There is currently a loan forgiveness program for 12 other professions including, medicine, midwifery, nursing, occupational therapy and physiotherapy. Recently teachers for the visually impaired, teachers for the deaf and hard of hearing, technology education teachers and school psychologists have also been included.

A similar resolution was also passed at the BC School Trustees' Association (BCSTA) at their 2007 AGM.

Destination:

Ministry of Education, Ministry of Finance, Ministry of Advanced Education

CARRIED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>		

22. Construction Guidelines for Occupied Schools

Submitted by:

Victoria Confederation of Parent Advisory Councils, (SD 61, Greater Victoria)

Be it resolved:

BCCPAC advocate for the Ministry of Education to develop guidelines for construction during periods when students occupy a school.

Rationale:

When construction activities are carried out during the school year, issues can arise including safety related to proximity of construction, infiltration of dust and fumes in the operating portion of the school, and construction noise interrupting classroom instruction.

Currently, there are no regulations or policies specifically dealing with this issue.

These guidelines should be developed in consultation with interested parties, including the parent community and those who have had recent experience with construction in their school.

Examples of such policies include New Jersey's "Education and Expansion: Model School District Policies for Protection of Staff and Students During School Construction", found at www.edlawcenter.org/ECLPublic/AbbottSchoolFacilities/FacilitiesPages/Resouces/Model_School_District_Policies.pdf and Scotland's "Managing Schools During Construction Projects, found at www.scotland.gov.uk/Publications/2004/12/20329/47492

Destination:

Ministry of Education

CARRIED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>		

23. School Parking Requirements

Submitted by:

FW Howay Elementary PAC, (SD 40, New Westminster)

Be it resolved:

To address student safety issues from increased vehicular traffic around schools, that the BCCPAC urge the Minister of Education to develop policy that would address parking requirements for all existing and future school sites.

Rationale:

Though safety issues may vary from district to district, safety is not subjective commodity. Many existing school sites have long standing, well documented traffic and parking pressures that directly translate into corresponding safety issues for student pedestrians and community neighbours.

Local, district governance re: parking requirements at schools, applied piecemeal on an individual site basis, may not or do not properly address school and community safety issues.

Increasingly, parents are voicing a need for standardized provincial criteria to determine and govern parking requirements around existing school sites, as well as for future capital projects.

Destination:

BCCPAC, Ministry of Education

CARRIED
DEFEATED

OTHER

Additional Information:

The **Autoplan Broker Road Safety Program** - a partnership between **Autoplan brokers** and **ICBC** - is committed to providing communities with the resources they need to create safer traffic environments on local streets. The **Way to Go! School Program** is one example of how **Autoplan brokers** address a community's traffic issues.

www.waytogo.icbc.bc.ca

24. Safe Outdoor Temperature

Submitted by:

Nechako Lakes DPAC, (SD 91, Nechako Lakes)

Be it resolved:

That BCCPAC urge the Ministry of Education to develop a policy that prevents schools from sending primary and elementary students outside to play during weather conditions that are colder than below -20 degrees Celsius including the wind chill factor.

Rationale:

Children are more susceptible to frost bite than adults because they lose heat from their skin more rapidly than adults, and they may lack the judgement to come in from the cold in time to prevent injuries.

Schools generally remain open in conditions that exceed -40 degrees Celsius as long as they have power. Parents and caregivers are required to send their children to school while it is open. Legislation or provincial policy that protects children from being sent outside to play in temperatures below -20 degrees Celsius inclusive of wind chill value is necessary to ensure students safety.

There currently is no such policy or legislation in our province that states a school cannot send children out in any weather conditions. Although, most schools do follow the -20 degree Celsius guide on their own, there are schools that do not.

We realize that individual communities do not all have accurate weather stations. However, it is easy to determine weather temperature and wind chill factors. All schools have thermometers to read outside temperature and there are easy ways to determine wind speeds, such as watching the flags blowing in the wind, tree movement etc. Charts are available that show equivalent wind chill factors for the temperatures.

Destination:

BCCPAC, Ministry of Education

CARRIED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>		

25. Parental Involvement in Schools

Submitted by:

Nechako Lakes DPAC, (SD 91, Nechako Lakes)

Be it resolved:

That BCCPAC request the Minister of Education to amend the School Act to provide that parents of pre-school children registered in a pre-school program offered by a Board of Education in a public school are entitled to membership and participation in that school's Parent Advisory Council

Rationale:

The government and boards of education have opened up the realm of education to include preschool and adult learners.

PACs would benefit to have the pre-school parents involved as not only would there be greater numbers to draw from but the culture of parental involvement would be developed from the start of a child's education.

Parents benefit by becoming more involved in their children's education at an earlier stage. They can be represented in the issues of education prior to their children moving into the K-12 system.

If parental involvement is to be meaningful, it must be inclusive of all groups within a school. This would reinforce the importance of being involved with your child's education as well as being able to participate in decisions that affect your school.

Destination:

Ministry of Education

CARRIED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>		

26. Recycling of Milk Program Containers

Submitted by:

Nakusp Elementary PAC, (SD 10, Arrow Lakes)

Be it resolved:

That BCCPAC urge individual PACs initiate and/or renew milk programs in conjunction with the implementation of a recycling program for milk containers.

Rationale:

Currently, milk cartons (250ml – 500ml size) are not recyclable. Each classroom generates about 15-20 empty containers per delivery day. This creates a significant environmental impact by having these containers going into local landfills.

Destination:

BC Dairy Foundation, BCCPAC Members, Ministry of Education, Ministry of Environment

CARRIED	<input type="checkbox"/>	AMENDED	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>

27. Learning and Working Conditions

Submitted by:

Nakusp Elementary PAC , (SD 10, Arrow Lakes)

Be it resolved:

That BCCPAC urge the Minister of Education, the Premier and the BC Teachers' Federation to work together to immediately restore to teachers the right to negotiate working and learning conditions.

Rationale:

- a) Parents see the BC Teachers' Federation as a powerful ally in achieving improvements in learning conditions for our children
- b) BC Teachers' Federation has a good track record of working to improve learning conditions for students

Destination:

Minister of Education, Premier of BC, BC Teachers’ Federation

CARRIED
DEFEATED

OTHER

Additional information:

Look to our purposes in our Constitution & Bylaws.

The British Columbia Public School Employers' Association (BCPSEA) is the employers' association and accredited bargaining agent for all 60 public school boards in the province.

NUMBER OF EMPLOYEES: There are approximately 59,000 unionized employees in the K-12 public education sector in BC – 34,000 teachers and 25,000 support staff. The BC Teachers' Federation (BCTF) is the third largest union in the province. The Canadian Union of Public Employees (CUPE) is the largest union, with approximately 112,000 members in BC – approximately 18% of these are employed in the K-12 public education sector. There are approximately 3,400 exempt employees, including district-based staff and school-based staff (e.g., principals and vice-principals).

NUMBER OF COLLECTIVE AGREEMENTS: There are 130 collective agreements in the sector: one master agreement with teachers; 60 district-specific local agreements with teachers, which form a part of the master collective agreement; and 69 agreements with support staff (there are 15 different support staff unions represented in the sector).

<http://www.bcpsea.bc.ca/access/index.html>

The BCTF Collective Agreement and Protective Services Division protects and enhances the rights and economic welfare of BCTF members and provides legal services to all levels of BCTF operations.

The Field Service Division supports locals on grievances and personnel issues directly affecting teachers. The division also deals with professional, social, and political issues, and working and learning conditions.

<http://www.bctf.ca/BargainingAndContracts.aspx>

28. Intermediate Class Size Limit

Submitted by:

Nakusp Elementary PAC, (SD 10, Arrow Lakes)

Be it resolved:

That BCCPAC urge the Minister of Education and Minister of Finance to work together to set an intermediate class size of 23 for grades 5 – 7. Be it further resolved that this limit contain a provision to allow for up to an additional 3 students solely for the purpose of accommodating mid-year registrations.

Rationale:

To accommodate students mid-year and avoid overcrowding in classrooms. Thus preventing a disruption of the learning environment by shuffling classrooms. This would translate into a better educational experience for all children.

Destination:

Ministry of Education, BC Teachers’ Federation, BC Minister of Finance, Premier of BC

CARRIED **OTHER**
DEFEATED

29. Anaphylaxis Protocol

Submitted by:

South Kamloops Secondary PAC, (SD 73, Kamloops/Thompson)

Be it resolved:

BCCPAC urge the minister of education to change the following points in the new anaphylaxis protocol in order to be in line with the ministerial order and the framework of recommendations from the Provincial Anaphylaxis Advisory Committee (PAAC) Framework which parents were a part of.

The changes we are requesting are:

- a) A picture of the student to be placed on the anaphylaxis emergency plan form.*
- b) That asthma be included on the emergency plan as a secondary diagnosis. We also wish to see the addition of anaphylaxis to medications.*
- c) Full disclosure of resources available to school boards and parents.*
- d) Training for both auto-injectors: EpiPen and Twinject (first dose)*
- e) Specific risk reduction directives to include education on incident avoidance. Directives specifically at a classroom/cafeteria/food lab level regarding allergens, cleaning directives etc.*
- f) A specific directive for proper tracking of incidents for future review and assessment on the effectiveness of management strategies.*
- g) Specific plans to help school boards implement change (i.e., documentation, risk reduction education and staff training) within schools.*

Rationale:

We feel that these implementation documents have omissions that will compromise the goals of the Framework and could impact the safety of anaphylactic students. Please see the press release with statement from MOE Bond. Parents sat on the anaphylaxis advisory committee and provided input into the framework and recommendations. Some of the requirements of the Framework have now been bypassed and not referenced or linked to the implementation phase. Parents were denied the opportunity to be part of the implementation phase. It is unlikely that a province wide standard approach to anaphylaxis management – a goal of the Framework - will be able to be achieved unless revision of these documents takes place.

- a) Some districts currently place pictures on their emergency plan to make it easy to identify the students at risk. Under the new protocol posted on the BCSTA website there is no provision for this. A picture on the plan would ensure easier identification of a student for staff who are unfamiliar with that student. This facilitates identification of students by TOC’s and volunteers working within the school.

b) The additional diagnosis of asthma on the plan would help reduce deaths from anaphylaxis from those who are affected. (Evidence from deaths in Canada have indicated that asthma as a secondary diagnosis was a predictor for fatalities due to anaphylaxis- Framework). Anaphylaxis to medications is indicated and supported for inclusion on emergency planning forms by national consensus...reference Allergy Safe Communities.

The Emergency Plan – as seen in Anaphylaxis in Schools & Other Settings is indicated and supported by: **Association Quebecoise, Canadian Allergy Asthma and Immunology Foundation, Anaphylaxis Canada, Canadian Society of Allergy and Clinical Immunology and the Allergy and Asthma Information Association.** This is an example of “Best Practice” and should be distributed to school boards, instead of what is currently posted.

The deaths that have occurred in recent years were in children who had the additional diagnosis of asthma, the epinephrine was withheld because it was thought the child was having an asthmatic attack. If a student has asthma as a secondary diagnosis, they are more likely to present with breathing difficulties which often confuses lay personnel. This information has to be recorded in order to help alert staff and to educate them that for an identified student, epinephrine can also be used for treatment of severe asthmatic episodes. For example, if a teacher/staff member was unsure if a student was having an anaphylactic reaction or having an asthmatic attack, the administration of epinephrine would treat both situations in an identified student.

c) It is inappropriate for our government to endorse only one agency when several resources are available to school boards and parents. Full disclosure of information and resources to parents would allow them to have more up to date information. All national resources should be made available to school boards and parents. Please see list of resources below.

The resource list would have such resources as:

Anaphylaxis Canada

AAIA

Allergic Living website

Health Canada

Allergy Safe Communities website: www.allergysafecommunities.ca

Anaphylaxis: A handbook for School Boards

Anaphylaxis in Schools and Other Settings

British Columbia Lung Association

Calgary Allergy Network

Canadian MedicAlert Foundation

The Food Allergy and Anaphylaxis Network

Canadian Food Inspection Agency

EpiPen manufacturer – www.epipen.ca

Twinject manufacturer – www.twinject.ca

d) In the formation of the Anaphylaxis Framework, the term used was “auto-injector” for a delivery method of epinephrine, thus implying acceptance of Twinject (which is a double dose auto-injector) in addition to EpiPen (single dose auto-injector). In the implementation documents, a position statement was given by the Ministry of Education and Public Health indicating a ban on Twinject use in the school setting, including a statement that Public Health would not provide training to school staff on the use of this device. This was done without consultation with the PAAC. Twinject is a cost effective method for parents and is already integrated into the school system. In other areas of Canada, Twinject is acceptable for providing the initial dose of Epinephrine. We would recommend that parents be made aware immediately of the position statement on Twinject and would hope that a compromise could be achieved as they have done in Ontario. In Ontario,

Twinject is acceptable for the first dose of epinephrine. Despite PAAC members' request, no information has been sent out to the prescribing physicians of the province to ensure they are aware of this restriction.

e) Risk reduction education has been identified as the cornerstone in preventing anaphylactic reactions. A proactive approach with relevant information would help to prevent an event occurring and would raise awareness of these life threatening events. Education on prevention and emergency management is a vital component of successful anaphylaxis management.

f) Collection of data is important for future review and assessment of how effective risk reduction and emergency management measures have been. Proper tracking would allow for review of incidents as well as recording who had received yearly training. This was one of the key recommendations from the PAAC and was indicated as being a vital process for collecting data. This would give information regarding how many actual events occur, would provide information on how to prevent future occurrences, and incident review. This would be an ideal opportunity to learn from the event and provide the opportunity for assessment.

g) We feel that the implementation documents are too cumbersome, poorly designed and confusing. We feel that school boards will not be able to implement the changes required to protect anaphylactic students without clear and concise direction from the Ministry, in the form of directives and supportive documents. Anaphylaxis is a complex medical condition and as such, documents and information used to help provide protection for these students should be reviewed by an allergist. (In the power point presentation posted on the Trustees website we would like to draw attention to inaccurate content, Visuals that are outdated, and overall not in line with national anaphylaxis guidelines.) Inconsistencies such as these will continue to generate misinformation on anaphylaxis.

Destination:

BC School Principals association, School Boards Province wide, Ministry of Health, Ministry of Education, Solicitor General, Anaphylaxis Canada, Provincial Public Health Officer, Anaphylaxis Canada

CARRIED	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
DEFEATED	<input type="checkbox"/>		

Appealed and Amended

30. Child Poverty is also an Education Problem

Submitted by:

Cariboo Hill Secondary (SD 41, Burnaby)

Be it resolved:

that the BCCPAC petition the provincial government to recognize that children in poverty are one of the greatest challenges to the education of all our children, and that more action is needed to address child poverty in B.C.

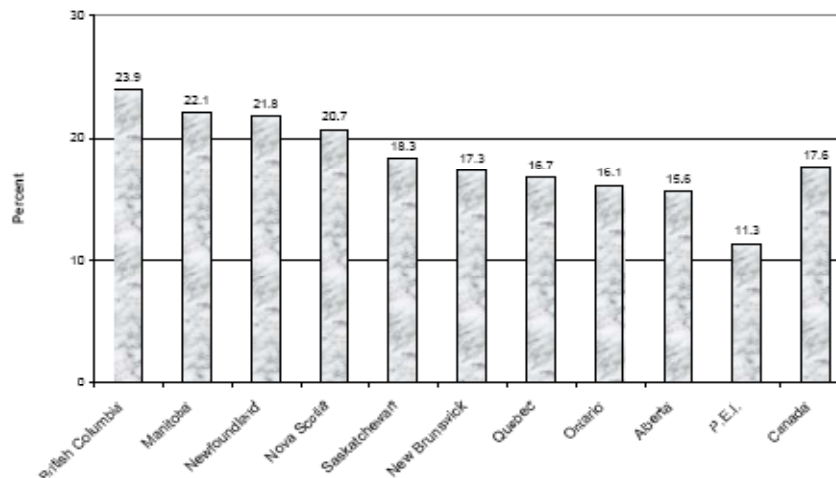
Action: BCCPAC Board to write to B.C. government to state this concern, and continue to write annually until B.C. has the lowest child poverty rate of any province, as defined by Statistics Canada."

Rationale:

In 2000 BCCPAC endorsed a Canadian Home and School Federation motion to petition federal and provincial "sources: for emergency and long term aid for "undernourished" students. Therefore this petition is overdue. Despite the experience we have of parents, PACs, teachers and schools doing a lot of excellent work to support children in poverty, more needs to be done.

This motion is meant to address the basic issue of child poverty and its impact on education, and we hope not to lose your support in a debate about the causes or cures for child poverty. British Columbia had the highest child poverty rate of any province in 2003 according to figures from Statistics Canada (on the graph below). The 2003 BC rate was 23.9% or nearly one of every four children.. (the highest rate since 1980, when figures were first collected). This rate is a conservative number. Census figures show that Aboriginal children have a poverty rate that is almost twice as large as for non-aboriginal children and Statistics Canada does not include reserve communities in child poverty statistics. We need to see more positive action taken to help children in poverty. More information available at this website.. (www.campaing2000.ca)

CHILD POVERTY RATES BY PROVINCE, 2003



Destination:

Ministry of Education, Ministry of Finance, Ministry of Employment and Income Assistance

CARRIED

OTHER

DEFEATED

VOTING INSTRUCTIONS

Name of PAC/DPAC: _____ **School District:** _____

Name of Proxy holder: _____

This form may be used to provide your delegate with suggestions on how to vote on the items below. New information often becomes available at the time of debate. By authorizing a delegate you are leaving it to the discretion of that delegate carrying your proxy, to exercise your voting rights on all matters that will be dealt with at the AGM. As BCCPAC has neither the means nor the authority to verify that member voting suggestions are followed by authorized delegates, BCCPAC urges each member to choose delegates wisely and whenever possible send their own delegate to the AGM.

Resolutions	Voting Instructions
1 Special Resolution to Correct Errors in Previously Filed Special Resolutions	Yes__ No__ Open__
2 Special Resolution to Remove a Now Irrelevant Provision of the Constitution	Yes__ No__ Open__
3 Life Membership	Yes__ No__ Open__
4 BCCPAC Members’ Council	Yes__ No__ Open__
5 Removal of full membership for District Parent Advisory Councils	Yes__ No__ Open__
6 Resolution Appeals Process	Yes__ No__ Open__
7 Archiving of Previously Adopted Resolutions – Category 1: Student Safety	Yes__ No__ Open__
8 Deletion of Previously Adopted Resolutions – Category 1: Student Safety	Yes__ No__ Open__
9 Archiving of Previously Adopted Resolutions – Category 2: Support Services & Funding	Yes__ No__ Open__
10 Deletion of Previously Adopted Resolutions – Category 2: Support Services & Funding	Yes__ No__ Open__
11 Archiving of Previously Adopted Resolutions – Category 3: Curriculum	Yes__ No__ Open__
12 Deletion of Previously Adopted Resolutions-Category3:Curriculum	Yes__ No__ Open__
13 Archiving of Previously Adopted Resolutions – Category 4: Employee Services	Yes__ No__ Open__
14 Deletion of Previously Adopted Resolutions – Category 4: Employee Services	Yes__ No__ Open__
15 Archiving of Previously Adopted Resolutions – Category 5: Formal Role of Parents	Yes__ No__ Open__
16 Deletion of Previously Adopted Resolutions – Category 5: Formal Role of Parents	Yes__ No__ Open__
17 Travel Subsidy	Yes__ No__ Open__
18 Provincial Funding for DPACs	Yes__ No__ Open__
19 Independent Panels for Teacher Discipline	Yes__ No__ Open__
20 Limits on the Term of Office for School Trustees	Yes__ No__ Open__
21 Student Loan Forgiveness for School District Employees	Yes__ No__ Open__
22 Construction Guidelines for Occupied Schools	Yes__ No__ Open__
23 School Parking Requirements	Yes__ No__ Open__

- | | | | | |
|-----------|--|-------|------|--------|
| 24 | Safe Outdoor Temperature | Yes__ | No__ | Open__ |
| 25 | Parental Involvement in Schools | Yes__ | No__ | Open__ |
| 26 | Recycling of Milk Program Containers | Yes__ | No__ | Open__ |
| 27 | Learning and Working Conditions | Yes__ | No__ | Open__ |
| 28 | Intermediate Class Size Limit | Yes__ | No__ | Open__ |
| 29 | Anaphylaxis Protocol | Yes__ | No__ | Open__ |
| 30 | Child Poverty is also an Education Problem | Yes__ | No__ | Open__ |

VOTING RESULTS

This page is provided to assist delegates in recording AGM results to aid them in reporting back to their respective members.

1	Special Resolution to Correct Errors in Previously Filed Special Resolutions	Carried__	Defeated__	Other__	
2	Special Resolution to Remove a Now Irrelevant Provision of the Constitution	Carried__	Defeated__	Other__	
3	Life Membership	Carried__	Defeated__	Other__	
4	BCCPAC Members' Council	Carried__	Defeated__	Other__	
5	Removal of full membership for District Parent Advisory Councils	Carried__	Defeated__	Other__	
6	Resolution Appeals Process	Carried__	Defeated__	Other__	
7	Archiving of Previously Adopted Resolutions – Category 1: Student Safety	Carried__	Defeated__	Amended__	Other__
8	Deletion of Previously Adopted Resolutions – Category 1: Student Safety	Carried__	Defeated__	Amended__	Other__
9	Archiving of Previously Adopted Resolutions – Category 2: Support Services & Funding	Carried__	Defeated__	Amended__	Other__
10	Deletion of Previously Adopted Resolutions – Category 2: Support Services & Funding	Carried__	Defeated__	Amended__	Other__
11	Archiving of Previously Adopted Resolutions – Category 3: Curriculum	Carried__	Defeated__	Amended__	Other__
12	Deletion of Previously Adopted Resolutions – Category 3: Curriculum	Carried__	Defeated__	Amended__	Other__
13	Archiving of Previously Adopted Resolutions – Category 4: Employee Services	Carried__	Defeated__	Amended__	Other__
14	Deletion of Previously Adopted Resolutions – Category 4: Employee	Carried__	Defeated__	Amended__	Other__
15	Archiving of Previously Adopted Resolutions – Category 5: Formal Role of Parents	Carried__	Defeated__	Amended__	Other__
16	Deletion of Previously Adopted Resolutions-Category 5: Formal Role of Parents	Carried__	Defeated__	Amended__	Other__
17	Travel Subsidy	Carried__	Defeated__	Amended__	Other__
18	Provincial Funding for DPACs	Carried__	Defeated__	Other__	
19	Independent Panels for Teacher Discipline	Carried__	Defeated__	Other__	
20	Limits on the Term of Office for School Trustees	Carried__	Defeated__	Other__	
21	Student Loan Forgiveness for School District Employees	Carried__	Defeated__	Other__	
22	Construction Guidelines for Occupied Schools	Carried__	Defeated__	Other__	
23	School Parking Requirements	Carried__	Defeated__	Other__	
24	Safe Outdoor Temperature	Carried__	Defeated__	Other__	
25	Parental Involvement in Schools	Carried__	Defeated__	Other__	
26	Recycling of Milk Program Containers	Carried__	Defeated__	Amended__	Other__
27	Learning and Working Conditions	Carried__	Defeated__	Other__	
28	Intermediate Class Size Limit	Carried__	Defeated__	Other__	
29	Anaphylaxis Protocol	Carried__	Defeated__	Other__	
30	Child Poverty is also an Education Problem	Carried__	Defeated__	Other__	

PROXY INFORMATION

Proxy Rules

The following applies to all Regular Members:

1. Each Regular Member in good standing is entitled to one vote. A Regular Member is in good standing if membership fees have been paid by December 15, 2007.
2. Life, Honorary and Associate Members are not entitled to vote.
3. All proxy forms must be completed and signed by **two members of that member's PAC/DPAC executive**, in order for an authorized delegate to exercise Regular Member voting rights. Originals or faxed copies of proxy forms will be accepted at the AGM.
4. Do NOT fax the proxy forms to BCCPAC.
5. Completed proxy forms must be presented at the Credentials Desk at the AGM in order to be exchanged for voting cards. Delegates who do not have a member-authorized proxy form will not receive a voting card.
6. Delegates carrying your proxy should be aware of how your council wishes its votes to be cast. Members should be aware that new information frequently comes to light during the debate on a motion. Please be aware that by authorizing a delegate and/or authorizing the transfer of that proxy you are assigning your voting right to the individual who holds your proxy at the time of any vote. BCCPAC has no way of guaranteeing that the proxy holder will vote the way your council wishes. Therefore BCCPAC urges each member to send their own representative whenever possible and to choose their representative carefully.
7. Members who are unable to send their own PAC or DPAC delegate to the Annual General Meeting or whose voting delegate cannot be present for the entire meeting may authorize another registered voting delegate to cast their votes. As BCCPAC has neither the means nor the authority to verify that a member's voting suggestions have been followed by a proxy holder, BCCPAC encourages each member to send its own delegate whenever possible.

How to Use a Proxy Form

Before the AGM:

- Fill out the proxy form at the end of this book
- Have the proxy form signed by **two members of your council's executive**.
- Bring the signed proxy form to the conference
- If a delegate from your council will not be attending the conference, please be sure that your authorized delegate has received your signed proxy form

At the Annual General Meeting:

- Bring your proxy form with you when you register
- Upon arrival, please register at the BCCPAC registration desk to receive your conference delegate package
- Please register all proxies at the Credential Desk to receive the voting cards

If you do not know whether your PAC or DPAC is a member in "good standing" please contact BCCPAC well in advance of the AGM to verify.

AUTHORIZED PROXY VOTE FORM

1. Every Regular Member in good standing, which has paid their membership fees by December 15, 2007 is entitled to vote at the 2008 Annual General Meeting. All Regular Members wishing to vote must designate an official delegate(s) to vote on their behalf. Each Regular Member must complete their own authorized proxy vote form with the appropriate council executive signatures.
2. A proxy may be transferred to another registered AGM delegate in the event a delegate cannot be present for the entire Annual General Meeting. To authorize a proxy transfer Section B must also be signed by two members of your council executive prior to registration of the proxy.

SECTION "A" (Must be completed)

In compliance with the Bylaws of the B.C. Confederation of Parent Advisory Councils, Part 4.10:

We, _____
(Name of member school or district PAC) (School District #)

hereby authorize _____
(Name of Delegate)

or _____
(Name of Alternate Delegate)

to vote on our behalf.

Signature

Signature

Member Council Executive Title

Member Council Executive Title

SECTION "B" - Transfer Authorization (Optional)

If your proxy delegate(s) cannot be present for the entire AGM and you wish to continue to vote, you must complete this section prior to registering your proxy.

We hereby authorize our delegates to turn this proxy over to a registered delegate at the AGM, to vote on our behalf.

Signature

Signature

Member Council Executive Title

Member Council Executive Title

For Office Use:		
Name of Authorized Delegate/Alternate:	_____	_____
	Print name	Signature
Transfer Authorization to:	_____	_____
	Print name	School/District PAC



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